

PUBLIC SAFETY BOND CITIZEN OVERSIGHT COMMITTEE

Action Minutes August 12, 2009

PRESENT: Phyllis Lazzarini, Jim Shore, Autumn Gutierrez, John Skeen, Dang Pham

ABSENT: None

STAFF: Jose Salcido, Ashwini Kantak, Gary Kirby, Geoff Cady, Dave Sykes, Katy Jensen, Paul Harper

The meeting was convened at 5:10 PM.

1. Welcome and Introductions

2. Approval of Action Minutes

Document Filed: Action Minutes from the May 20, 2009 Public Safety Bond Citizen Oversight Committee (COC) meeting.

Action: Action Minutes from the May 20, 2009 meeting was approved.

3. Police Substation – Project Progress and Upcoming Council Items

Documents Filed:

- ◆ Staff report to Council for the August 18, 2009 Agenda – Item 8.1

Dave Sykes presented the Substation Project status and staff recommendations for adding \$5.1 Million in funding to complete the project and the authority to remove the landscaping if necessary to stay within the revised budget. The staff report to Council identifies that All of the new funds are from the Public Safety Bond program. The primary source of funding will be the Public Safety Driver Training Center project which will be completely de-funded. The program's contingency reserve will also be exhausted. Dave also indicated that staff's plan was to ensure the completion of the project without compromising the project integrity and to ultimately ensure accountability for the deficiencies in the design documents.

John Skeen asked what the cause of the roofing change orders. David Printy responded that a large portion of these costs related to improper detailing of the tapered insulation and associated impacts to the roof top equipment.

Autumn Gutierrez requested clarification on the de-funding of the contingency reserve and requested that Council be made fully aware of the total costs to date being added to the project. Staff replied that the report has a table identifying the total increase in funding and that Katy Allen and Dave Sykes will be presenting and explaining the report to Council. Autumn also asked regarding how the Driver Training Center will be reinstated at some future date

Action: The Committee approved the preparation of a letter by Staff, on behalf of the Committee, expressing the following:

- The COC is disappointed by the continued cost increase due to design errors and the need to completely de-fund the Driver Training project
- The COC does not want the Driver Training, Fire Training or full 911 Center projects to be forgotten. They were originally part of the bond program and were de-funded in favor of other higher priority projects.
- The COC does not intend to ask for the stand-alone Community Policing Centers to be reinstated since they are no longer considered operationally efficient by Staff
- Complete the project to meet the commitment to the voters

The letter should be completed by Friday August 14th and should be given to the Chair and Vice-Chair for review before publication.

Action: Staff to arrange a tour for any COC members that wish to see the facility before it is completed. Phyllis Lazarrini indicated that she would be interested in seeing the project.

4. Future Items

John Skeen requested that for the Bond Projects that some sort of plaque be added to the project recognizing the politicians who were primarily responsible for getting the Measure O Bond Act passed. Dave Sykes stated that he would look into

The Committee requested a brief memo from Fire staff documenting the improvement of service and response times resulting from the implementation of the bond program.

Dave Sykes presented the Police Substation project update and proposed budget impacts.

5. Future Items

The date of next COC meeting was not established but per the May 20, 2009 action minutes, it will take place in November 2009 to review the annual report to Council.

Action: Staff to forward meeting notice to COC regarding date of November COC meeting.

6. Oral Communications

None

7. Adjournment

The Committee was adjourned at 6:18 P.M.